



CERTIFICATION FLORECUADOR

2016 Check List

COD	REQUIREMENT	C	INSPECTION CRITERIA	MICROGROWERS	MARKETING COMPANIES
RATIONAL USE AND PREVENTION OF WATER POLLUTION					
Prevention of water pollution					
UR0101	Do you perform a wastewater analysis in accordance with the parameters set forth in your Environmental Monitoring Plan and/or the minimum parameters established by FlorEcuador, at least once a year?	O	The company must perform the wastewater analysis in laboratories accredited by the SAE (Annex 2). The samples must be taken by the laboratory.	√	N/A
UR0102	The results of the water analysis do not exceed the allowed limits, set out in the local or national environmental legislation	O	The company shall comply with the permissible wastewater limits discharged into a body of water or sewerage, as specified in the Parameter Chart of Annex 1.	√	N/A
UR0103	Wastewaters are recirculated or reused internally or, otherwise, are subject to treatment to ensure their decontamination prior to being discharged into the ground or a body of fresh water	O	If the company does not have a recirculation system, the analysis of wastewater discharges from fumigation, washing of PPE, fumigation pumps, pesticide warehouses, is mandatory. Recirculation may be used in gardens and other green spaces, except in the case of farms with high groundwater levels, in which case recirculation can only be done directly to the reservoir.	√	N/A
UR0104	Is the triple rinse of containers that have been in contact with pesticides done directly in the preparation tank of the same product, so as not to generate contaminated dumping?	O	You must visually check the triple rinse process of containers, and if this cannot be verified, then personal interviews to the warehouse staff and the fumigation staff must be performed. In case of non-compliance with this point, the farm must submit quarterly wastewater analysis that include all the pesticide/chemical groups parameters that are used on the farm. These may be: organochlorines, carbamates, organophosphorus, pyrethrin, neonicotinoids, etc. In addition, the DQO must be performed as a fixed parameter.	√	N/A



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UR0105	Are the storage or use areas of petroleum hydrocarbons paved or sealed to prevent direct leakages of these substances into bodies of water or into the soil?	O	The Company shall maintain the hydrocarbons storage area completely confined, with materials to control spillage, internal and external signalization, as well as an operating a fire extinguisher.	√	N/A
UR0106	The floor of the composting and/or vermiculture area must be confined to collect leachate and avoid the contamination of groundwater	O	"This applies if the composting and/or vermiculture area is located 100 meters or less from the well, and the water is used for human consumption, then the Company is obliged to confine the area. If the composting and/or vermiculture area is located less than 100 meters and the water is not for human consumption, it is advisable to confine the area. If there is no well and the water table is low, it is advisable to confine the composting and/or vermiculture area. If the water table is high, the confinement of the composting and/or vermiculture area is mandatory. The confinement can be done with greenhouse plastic, geo-membrane, cement, and/or any other option that prevents guarantees the filtration of leachate"	√	N/A
Rational Use of Water					
UR0107	Does the company have a document for the award of the well and its operating permit?	O	Review the documents for the award of the well. It is accepted if it is in process during the last 6 months. The company must provide documentation to support the process.	√	N/A
UR0108	Has a bacteriological analysis of the water drawn from the well been carried out in the last 6 months?	O	The company will perform a bacteriological analysis only in cases of human use / consumption. The analysis must be undertaken in a laboratory credited with the Ecuadorian Accreditation Service SAE.	√	N/A



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UR0109	There is no evidence of water waste or situations in which there is an inappropriate use of water	O	The company must perform the wastewater analysis in laboratories accredited by the SAE. The samples must be taken by the laboratory.	√	√
UR0110	Does the company have the historical records/indicators of consumption of drinking water and irrigation water?	O	The company must record the consumption of irrigation water and drinking water, on a weekly or monthly basis.	√	√
SAFE USE OF AGROCHEMICALS AND MIP Storage of Agrochemicals					
UA0201	Is the agrochemicals warehouse separate from offices, housing, rest areas, educational and recreational centers, etc.?	O	The company should ensure that the pesticides warehouse is separated from other areas.	√	N/A
UA0202	Is there informative and preventive signaling in place?	O	The company must place preventive and informative signaling at the door of the agrochemicals warehouse.	√	N/A
UA0203	Does the warehouse have one (or more) fire extinguisher(s) available, with updated recharge and is it located on the outside of the warehouse?	O	The company must have recharged fire extinguishers and ensure they have the ideal pressure, and in areas of higher fire hazard, 1 fire extinguisher must be placed every 15 m (agrochemicals warehouse) and, in areas of lower risk 1 every 22m . Check that the recharge dates are valid.	√	N/A
UA0204	Are products classified in the shelves according to how dangerous they are?	O	The company should ensure that the most hazardous products are in the lower shelves and the less hazardous products in higher shelves. Hazard Criteria: 1) Liquid products are more dangerous than solid products (speed of absorption). 2) National or international hazard classification (colors/categories) (Annex 5).	√	N/A
UA0205	Are the shelves made of absorbent /flammable material?	O	The shelves of the pesticides warehouse must be metal or cement; and easy to clean, as well as the pallets for storing flammable liquid products.	√	N/A



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UA0206	Are the shelves of the farm safe?	O	The shelves of the pesticides warehouse must be tied to the wall or the floor, these should not have broken shelves and should not move or vibrate.	√	N/A
UA0207	Does the place have a natural or artificial ventilation system?	O	The pesticides warehouse must have ventilation to ensure that the gases and odors of the products do not accumulate.	√	N/A
UA0208	Is there any lighting in the agrochemicals storage location?	O	The pesticides warehouse must have sufficient lighting to allow the operator visibility to conduct his activities trouble free.	√	N/A
UA0209	Is the floor of the pesticide warehouse 100% confined and made of cement?	O	The agrochemicals warehouse must have a cement curb for containment and drainage, and it should not have a to maintain control over the evacuation of fluids.	√	N/A
UA0210	Is the products weighing table in good condition?	O	The table must be made of metal, concrete or other non-absorbent and nor flammable material. It should also be stable and must not be broken.	√	N/A
UA0211	Are the weighing equipment and utensils in good condition?	O	The weighing equipment and utensils must not be cracked, broken or rotten,0 and must be clean; ensuring a reliable measurement.	√	N/A
UA0212	Is personal protection equipment (PPE) provided, appropriate for the staff who are admitted into the pesticides warehouse?	O	The company must provide the appropriate PPE according to the activity to be carried out by the person who enters: observation / minimal manipulation or complete manipulation (weighing, cleaning, verification, etc.) In the event of observation/minimal manipulation, the PPE minimum is the filter mask and rubber gloves. In the case of complete manipulation, a filter and pre-filter mask, goggles or full face, rubber gloves, PVC gloves and a suit to avoid spills on the skin must be provided.	√	N/A
UA0213	No Personal Protective Equipment (PPE) is kept in the agrochemicals warehouse, temporarily or indefinitely.	O	The company should ensure not to store PPE in the pesticides warehouse.	√	N/A
UA0214	Does the operator that manipulate pesticides or other hazardous materials in the warehouse use the appropriate Personal Protective Equipment (PPE)?	O	The company shall ensure that the operator of the pesticides warehouse has the proper PPE and use it.	√	N/A



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UA0215	Does the operator of the warehouse and/or warehouse manager have safety data sheets for all the chemicals and/or agrochemicals used on the farm?	O	The operator of the warehouse must have safety data sheets for all the chemicals and/or agrochemicals in the company, there will be a random sampling to check compliance. Check that these are complete, and in the official language (Spanish)	√	N/A
UA0216	Is the pesticides warehouse staff trained on the safe use of pesticides, the risks, precautions to be taken in this activity and the proper handling of spills?	O	The company must demonstrate that the warehouse staff is trained, internally or externally. In addition, interview the warehouse staff and demonstrate that the staff properly applies this knowledge.	√	N/A
UA0217	For the handling of spills, does the company have a basic leak-proof kit located inside the agrochemicals warehouse?	O	The company must have a basic leak-proof kit. Compliance is verified by performing an exercise in the handling of spills with the operator.	√	N/A
Safe Use of Agrochemicals - Products					
UA0218	Are pesticides separated from the rest of products and materials?	O	Pesticides should not be stored in the same warehouse of other inputs such as fertilizers, tools, materials, or other chemicals. The separation does not necessarily have to be a rigid wall, but should ensure independent management and isolate the air flow.	√	N/A
UA0219	Are all chemicals are registered in Ecuador (AGROCALI, MAGAP)?	O	The company should ensure that all the products it uses have the registry under the Andean Standard, issued by Agrocalidad and/or MAGAP. Review Annex 3.	√	N/A
UA0220	Are all the products in the farm free of any kind of restriction or prohibition by the authorities of Ecuador?	O	The company must make sure that not to use products in the list of banned pesticides in Ecuador, published on the Agrocalidad website. Annex 4	√	N/A



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UA0221	The property does not have any expired products	O	The company should ensure that all products are valid. If there are any expired products, these must be stored and identified in a specific area to write them off or proceed with their final disposal	√	N/A
UA0222	Chemicals and/or agrochemicals are kept in their original containers	O	The products must remain in their original packaging, be in good condition, properly covered, without broken packaging and correctly identified to avoid any alteration, confusion or misuse.	√	N/A
UA0223	Products intended for trials should be stored in a specific area, must have labels identifying their date of reception and are used entirely (or returned to the supplier) in a period of less than 3 months.	O	Please note, when visiting the warehouse, to interview the warehouse manager.	√	N/A
UA0224	Does the farm use only products of category IV, III and II, thus avoiding the use of products of toxicological category I (Extremely toxic)?	O	The company must prohibit the use of Category I pesticides (Toxic).	√	N/A
Safe Use of Agrochemicals - Dosage and Transport					
UA0225	Is the dosing performed in compliance with Application Programs?	O	The company will review the application program of the day, comparing it with the amounts of pesticides sent to the field by block or area.	√	N/A
UA0226	Do the quantities delivered correspond to those scheduled?	O	The information in the application program shall be established in the fumigation area and/or in postharvest dives.	√	N/A



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COD	REQUIREMENT	C	INSPECTION CRITERIA	MICROGROWERS	MARKETING COMPANIES
UA0227	Are the products packaged and delivered in containers? (Liquids must be in plastic containers with a tight-fitting lid or thread)	O	The company must correctly identify the packaging in which pesticides are sent. This may also be verified in the field during fumigation, immersion in post-harvest and warehouse.	√	N/A
UA0228	Are the products delivered to the operator or technician responsible for the fumigation correctly identified?	O	Pesticides must be identified with tags containing the name of the product, dd/mm/yy, quantity, block or area.	√	N/A
UA0229	Are pesticides transported along with food, drink, clothing, Personal Protective Equipment (PPE) or work tools?	O	Check how the transport of pesticides is being performed; possibly interview the staff in charge.	√	N/A
Safe use of agrochemicals - Application of Pesticides					
UA0230	Is there informative and preventive signaling on sprayed blocks or areas?	O	The company shall use resistant precaution symbols and signs (DO NOT ENTER FUMIGATION AREA) at the entrance of blocks or areas where a pesticide has been applied, prohibiting the entrance to unauthorized personnel or without the appropriate personal protective equipment, and informing the time and date of re-entry.	√	N/A
UA0231	Does the fumigation staff use personal protective equipment (PPE) appropriate to the activity and in good condition?	O	It shall be verified during the application of the pesticides that the PPE is in good condition and that the staff is using it. You can also sustain showing PPE delivery records to the fumigators.	√	N/A
UA0232	The staff that performs the preparation of pesticides in the field meets the triple washing procedure for bags and packaging?	O	The company shall comply with the triple washing procedure for bags and packaging; the triple rinse water must be poured in the same preparation tank.	√	N/A
UA0233	Are fumigation equipment / systems kept in good condition, free of leaks in hoses, lids, connections, etc.?	O	The company shall comply with the proper maintenance of fumigation equipment / systems.	√	N/A



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UA0234	Are the hours of re-entry respected, as per the toxicological category of the pesticide applied?	○	The company must enforce the time of re-entry to a recently-sprayed block or area, verifying the hours according to the toxicological category of the pesticide applied. The manufacturer's recommendations for each product must be respected. If any activity is required on the sprayed block or area, the staff should use the PPE. The information can be corroborated with a personal interview	√	N/A
UA0235	After the application, does the sprayer take a shower with plenty of soap and water, and does he change clothes?	○	Fumigators must bathe after the application and/or after been in contact with pesticides. The company must supply soap for an adequate personal hygiene. Personal interview.	√	N/A
UA0236	Is the clothing used for the application washed separately from the fumigation suit, with abundant detergent and water, using rubber gloves? Do these clothes leave the farm?	○	"The fumigator must wash the PPE properly, in the same way as the suit, assigning an exclusive place for this activity. Make sure that the PPE does not leave the farm. The wastewater from this activity should be recirculated or subjected to the appropriate treatment. The fumigation staff may be interviewed."	√	N/A
UA0237	Are drinks/liquids provided to the fumigators after application?	○	The company must provide fumigators with liquids (water, juice, etc.) to help replace fluids lost during this activity.	√	N/A
UA0238	Do fumigators rotate periodically and do not work for more than 4 continuous hours per day?	○	The company will have a record of fumigation staff rotation to verify that the maximum fumigation period is of 3 months, and the minimum rest period is equal to or greater than the time spent in fumigation. The information must also be verified with a personal interview	√	N/A
UA0239	Is fumigation personnel trained on the safe use of pesticides, and the risks and precautions that should be taken in this activity?	○	The company will demonstrate that the fumigation staff is trained, internally or externally. The fumigation staff will also be interviewed, and to show that the staff properly applies this knowledge.	√	N/A



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UA0240	Vulnerable staff should not be in direct contact with agrochemicals	O	The company will not allow vulnerable people (pregnant and nursing women, people with disabilities, etc.) to work in areas of direct contact with pesticides in different production areas (weighing, immersion, spraying, etc.). Interview the staff.	√	N/A
UA0241	Post-harvest treatment with pesticides does not pose a risk to the health of workers	O	The company shall ensure that the treatment with pesticides in post-harvest operations is carried out in a closed chamber to prevent the drift or vapors from these products to contaminate people/workers nearby	√	N/A
LABOR RIGHTS AND WELFARE Administration and Benefits					
DB0301	Is there a record of all the workers in the Ministry of Labor?	O	The company must register the workers in the Ministry of Labor, it must be verifiable with physical contracts, tacit contracts, or the SAITE register.	√	√
DB0302	Does it comply with the registration requirements for the recruitment of staff in accordance with the competent Ministry?	O	The company will register its workers within up to 30 days from the entrance of the worker. The contract can be tacit, it is accepted in this process. The registration sheet issued by the competent ministry should be reviewed.	√	√
DB0303	Is the number of staff on trial less than 15% of the total payroll?	O	The company may not have more than 15 per cent of its staff on trial, this is only allowed if the farm has an increase in production (extension of area) and/or high season.	√	√
DB0304	Does the company keep individual records or files of its staff including the data as set out in the Labor Code?	O	"The company should have files for each worker showing personal data. (Name, address, date of birth, family dependents, etc.) The sample to check the files will be based on the following table: 0 - 5 Has 12% 5 - 15 Has 9% 15 - 30 Has 6% > 30 Ha 3%"	√	√



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DB0305	Are all the farm employees affiliated to the Ecuadorian Social Security Institute (IESS)?	M	"All company workers must be affiliated to the IESS. The sample will be based on the following table: 0 - 5 Has 12% 5 - 15 Has 9% 15 - 30 Has 6% > 30 Ha 3%"	√	√
DB0306	Does the farm pay all IESS contributions on time?	M	The company shall submit proof of payment to the IESS updated as of the current month and two prior months. If the company does not have proof of the timely payment, the payment agreement with the IESS shall be reviewed, to prevent workers from losing the IESS benefits.	√	√
DB0307	Are the forms relating to payments of thirteenth and fourteenth salary and profit sharing registered with the competent ministry?	M	"The company will allow all workers enjoy their labor benefits. The proof of payment of thirteenth and fourteenth salary and profit sharing will be reviewed. If the benefits are accumulated, there must be a letter signed by the worker."	√	√
DB0308	Does the company have Internal Work Regulations or are these in process over the past two years?	M	The company must have duly legalized Internal Work Regulations. It is accepted for this document to be in process.	√	√
DB0309	Do you pay your workers as set out in the Tables of Sectoral Wages?	O	The company shall pay its workers as stipulated in the law, and must be up to date. The payrolls signed by the workers will be verified.	√	√
DB0310	Do you keep a record of additional / supplementary hours, special or overcharged?	O	The Company will maintain a record of additional / supplementary hours, special or overcharged signed by the workers.	√	√
DB0311	Does the company have a day the overtime payments are authorized with the amount as determined by the law for each type of extra hour?	O	The company shall pay additional / supplementary hours and these payments will be recorded in the payroll.	√	√



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DB0312	Does the company correctly calculate the remunerations additional to the Labor Contract?	O	The company will calculate correctly the additional hours (50%), overtime (100%), reserve funds, additional salaries (monthly if this is the case).	√	√
DB0313	Monthly payments are properly calculated and recorded with the competent ministry	O	The company will have the payouts (Settlement Minutes) registered in the Ministry.	√	√
DB0314	Do workers take their vacation period?	O	"The company will have records signed by the worker, controlling any pending vacations. Financial compensations shall not be allowed."	√	√
DB0315	Do workers know their working hours and special shifts?	O	The company will display in a visible (at the farm entrance or in the offices, dining room, warehouse, delivery of materials) the working hours and shifts for special jobs.	√	√
Permanent Services and Facilities					
DB0316	The farm has its own sanitary facilities: toilets, showers and sinks for the workers	O	"The company should have a number of facilities according to the number of workers: * Portable toilets (1 for every 25 men or fraction and 1 for every 25 women or fraction thereof); * Showers (1 for every 30 men or fraction and 1 for every 30 women or fraction thereof); and * Sinks (1 for every 10 workers)"	√	√
DB0317	Are the toilets in good condition?	O	The company will verify that the toilets are permanently supplied with toilet, paper, with containers for waste disposal, clean and deodorized.	√	√
DB0318	Are toilets in contact with the work places?	O	Toilets should not be in contact with work places. These must be completely closed and vented to the outside, natural or artificial ventilation.	√	√



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DB0319	Toilets are clean (walls, floors, and toilet bowl), deodorized and disinfected	O	Urinals and toilets must be clean.	√	√
DB0320	The farm has showers for its workers	O	The company will ensure that the showers for women and men have separate compartments and are next to the locker rooms.	√	√
DB0321	The sinks are fitted with soap or soap solution	O	The company will provide soap or soap solution in the sinks, or a monthly supply to each employee	√	√
DB0322	The company maintains the floors, walls and ceilings in bathrooms, showers, sinks and toilets in good condition	O	The floors, walls and ceilings in bathrooms, changing rooms, showers, sinks and toilets should be waterproof or with materials that allow the cleaning with disinfectant liquids	√	√
Prevention and Eradication of Child Labor					
DB0323	Does the company maintain labor or trade relations, or relations of any kind with children younger than 15?	M	The company will not maintain any kind of relations with children. 100% Compliance.	√	√
DB0324	In the case having young workers between the ages of 15 and 18, does the company comply with legal and technical provisions?	M	"The company complies with: 1. Registering the employment contracts of adolescents in the competent Ministry, 2. Complying with the maximum stipulated time of 30 hours a week, 5 days a week, 3. Allows and ensures that the adolescent workers have access to formal and/or technical education, 4. Adolescents perform permitted activities. Prohibited activities are: Assembly of greenhouses, Placing of Plastic, Fumigator, Fertilizer, Preparation of chemicals, Warehouse keeper of chemicals, Engrafter, Propagator, Transportation of Flowers, Quality controller, Cold room Worker, Compost preparation, Cleaning services. 5. Adolescents Have medical records and cholinesterase testing, 6. They are affiliated to the IESS, 7. They enjoy labor rights (profits, holidays, thirteenth and fourteenth salary, etc.)"	√	√



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Inclusion of Persons with Disabilities					
DB0325	Does the company have the number of people with disabilities or substitutes (registered with and holders of the CONADIS ID) as established by the law?	O	The company must have 4% of its staff with disabilities. This applies starting with 25 workers. The registration of replacement workers with people with disabilities is also take into consideration.	√	√
DB0326	Have the necessary adjustments been made to jobs to improve the accessibility of the physical environment according to each case as required?	O	The company will take into consideration the corresponding applicability, it shall be ensured the type of disability of the workers and the work place will be checked.	√	√
HEALTH AND SAFETY AT WORK Medical services					
SS0401	Is there a Medical Clinic as established by the Law?	O	The company must install the clinic in the premises adjacent to the Administrative Offices or Social Services. This applies starting with 100 workers, if a company with less than 100 workers has a clinic, the compliance percentage will increase.	N/A	N/A
SS0402	Does the medical clinic have the minimum list of equipment, furniture, materials and basic drugs?	O	The company must comply with the requirement of the Operating Rules of Medical Services of the Labor Code.	N/A	N/A
SS0403	Does the doctor write the occupational health file of company workers?	O	The company must have the occupational health file of each worker from the time of admission.	N/A	N/A
SS0404	Is an annual preventive medical examination performed for follow-up and monitoring the health of all company workers?	O	"The company will conduct annual medical examinations to all the staff, including: Blood/ Feces/ Urine This applies to all workers and all small, medium and large companies. The tests may be a function of the job."	√	√



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SS0405	Does the company carry out medical examinations and laboratory tests to the personnel that manipulates pesticides every 3 months?	O	The company will carry out medical examinations and laboratory tests in accordance with the pesticide to which workers are exposed with information available about the appropriate analysis for each case. In the specific case of cholinesterase , according to Ecuadorian law, it requires once a year all staff, every 3 months to post-harvest workers, fumigators and those who handle agrochemicals.	√	N/A
SS0406	Does the doctor create monthly morbidity records?	O	The company shall maintain morbidity records. Starting from 100 workers	N/A	N/A
SS0407	Does the doctor perform the Health Monitoring Program for the occupational risk factors?	O	"The Health Monitoring Program shall include: Environmental and/or biological measurements, schedule of the work of the doctor (talks, disease surveillance, schedule of occupational tests, results, contingency plan, brigades. etc..)"	N/A	N/A
SS0408	Does the nursing staff work full-time and covers all the work shifts of the farm?	O	"1. These requirements are mandatory starting with 200 workers per company 2. The nurse may be a nursing assistant and can perform other activities in the company."	N/A	N/A
SS0409	Does the doctor comply with the schedule established in the law?	O	"The doctor's schedule will be on the following basis: 100 to 200 employees - 3 hours/day, 5 days/week, 201 to 400 employees - 4 hours/day, 5 days/week, 401 to 600 employees - 5 hours/day, 5 days/week. 601 to 800 employees - 6 hours/day, 5 days/week. 801 to 1000 employees - 8 hours/day, 5 days a week."	N/A	N/A
SS0410	Is the company doctor part of the Health and Safety Committee and does he advise the committee in this matter?	O	The company will have the minutes of meetings of the Health and Safety Committee verifying the participation of the company doctor. Applies starting with 100 workers	N/A	N/A



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SS0411	Does the company have a Health and Safety at the Workplace policy?	O	The company must implement, socialize, and publish the security policy to all workers and external to the company.	√	√
SS0412	Does the company have a Health and Safety Committee or a Delegate?	O	The company must keep the record of the annual election (applies for 15 workers) or delegate (applies for 15 workers) of the Health and Safety Committee in the competent Ministry. Review the call, attendance and minutes of meetings of the Health and Safety Committee and its the members.	√	√
SS0413	Does the Company have a Health and Safety Regulation that has been approved by the competent Ministry, and updated within the last two years?	M	The company shall maintain the safety and hygiene regulations approved by the competent Ministry. Update every 2 years. Applies starting with 10 people.	√	√
SS0414	Does the company have the risk identification matrix?	O	The company must have a finished risk identification matrix, in accordance with the company. It must be signed by the Occupational Health and Safety technician registered in the SAITE.	√	√
SS0415	Does the company have a Health and Safety Unit?	O	The company has an Occupational Health and Safety Unit, that consists of: A technician, a medical doctor (experienced in Occupational Health and Safety), a joint committee or subcommittees. Applies from 50 workers.	N/A	N/A
SS0416	Does the Occupational Health and Safety Unit keep a record of absenteeism, accidents and statistics of the results?	O	The company must have the record of absenteeism (common illnesses, professional disease, accidents or other causes of disease), with the relevant legal requirements.	N/A	N/A
SS0417	The company has detailed information on the risks per job?	O	The company must have job description information, the necessary tools, description of the risks and a detail of personal protective equipment necessary for each activity.	√	√
SS0418	Does the company have emergency plans in response to the risk factors of serious accidents?	O	The company should have an emergency plan, socialized, reviewed and/or approved by the Fire Department.	√	√



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SS0419	The company keeps the facilities, machines, tools and materials in good condition for a safe workplace (waste, sprayers)	○	The company must have facilities, machines, tools and materials in a suitable condition (no broken parts, no incomplete parts, clean, insured, properly signalized, etc.). This must be demonstrated with maintenance records.	√	√
SS0420	Do the workers have available and use appropriate personal protective equipment, suitable for the task performed?	○	The company must provide workers with PPE that is appropriate to their activities.	√	√
SS0421	Security staff inspects all staff entering the company	○	The company must assign a person responsible to check the staff entering the workplace, making sure no one brings in alcoholic beverages, weapons, drugs, or any other object that threatens the safety and/or health of the other workers.	√	√
SS0422	Are noisy power generators or other equipment that produces noise isolated?	○	The company must ensure that any the machines that produce noise or vibrations are isolated from the jobs	√	√
SS0423	The company's staff is trained on the safe use of pesticides, their risks, precautions to be taken on the job and everything in Health and Safety	○	The company must demonstrate that the warehouse staff is trained, internally or externally. Also, the staff will be interviewed to verify that they apply this knowledge properly.	√	N/A
WASTE MANAGEMENT Common Waste Management and Recycling					
MD0501	The company maintains a consolidated and historical register of the generation, storage and delivery of solid waste.	○	The record should indicate type of waste, weight, date of delivery and person or company to which it is delivered.	√	√



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2016 Check List

COD	REQUIREMENT	C	INSPECTION CRITERIA	MICROGROWERS	MARKETING COMPANIES
MD0502	Does the company classify and reuse and/or recycled wood waste?	○	The classification of wood waste should be performed at its source of generation. The company can reuse the waste generated or hand them over to persons or corporations that engage in the reuse of this waste.	√	√
MD0503	Does the company classify and reuse and/or recycle metal waste to an authorized manager?	○	The classification of metallic debris should be performed at its source of generation. The company can reuse the waste generated or deliver it to authorized managers (Annex 6).	√	√
MD0504	Does the company classify and reuse and/or recycle paper and/or cardboard waste?	○	The classification of paper and/or cardboard waste should be done at its source of generation. The company can reuse the waste generated or hand them over to persons or corporations that engage in the reuse of this waste.	√	√
MD0505	Does the company classify and reuse and/or recycle non-special plastic waste?	○	The classification of non-special plastic waste should be carried out at its source of generation. The company can reuse the waste generated or hand them over to persons or corporations that engage in the reuse of this waste.	√	√
MD0506	Has the person in charge of handling common waste and recycling been trained?	○	The company should ensure that the personnel involved in the handling and storage of common waste and recycling is trained in all matters relating to procedures and standards that must be met in relation to this issue.	√	√
MD0507	Does the person in charge of handling common waste and recycling have the necessary PPE?	○	The company must ensure the use of personal protective equipment at the time of handling and recycling common waste.	√	√
MD0508	Is solid waste abandoned or placed in yards, plots, homes, public roads, public areas, surface or underground water bodies, etc.?	○	Solid waste should not be abandoned or placed in yards, plots, homes, public roads, public areas, surface or underground water bodies, etc. This will be verified in the field.	√	√



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COD	REQUIREMENT	C	INSPECTION CRITERIA	MICROGROWERS	MARKETING COMPANIES
MD0509	Are plant and domestic solid wastes burned out in the open?	O	The company shall not perform burning to except in cases justified technically, it must have documentation justifying that the burning is the control that the company opted in phytosanitary issues.	√	√
Management of Hazardous and Special Waste					
MD0510	Are empty pesticide containers returned to the corresponding pesticide store / supplier, or authorized manager?	O	The company must demonstrate the delivery of containers of chemicals to handlers authorized by the MAE (Annex 6).	√	N/A
MD0511	Does the collection center of pesticide containers and other special waste comply with the suitable conditions for temporary storage of this type of waste?	O	The temporary collection center for special and/or hazardous waste must have identification and prevention signaling, waterproofing, it must be protected from the rain and with restricted access.	√	N/A
MD0512	Have the pesticide containers been triple washed prior to delivery to the supplier?	M	The company must deliver pesticide containers previously triple washed.	√	N/A
MD0513	Are the original pesticides containers drilled in the field or in the warehouse?	O	The company must ensure that the pesticide containers are properly drilled before being handed over to the supplier or authorized manager; preventing them from being used outside the company for other purposes.	√	N/A
MD0514	Does the farm deliver waste greenhouse plastic to authorized handlers?	O	The company shall keep delivery records of waste greenhouse plastic to duly registered handlers with the MAE or the Municipality (Annex 6), making sure that the scope covers this type of waste.	√	N/A



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COD	REQUIREMENT	C	INSPECTION CRITERIA	MICROGROWERS	MARKETING COMPANIES
MD0515	Are other special wastes, materials or tools that were in direct contact with pesticides disposed of through authorized waste handlers, as specified in the law?	O	The company must demonstrate the delivery of other hazardous waste, such as the PPE of fumigators or other materials in direct contact with agrochemicals, to persons authorized by the MAE (Annex 6).	√	N/A
MD0516	Has the personnel involved in the handling and storage of hazardous waste been trained?	O	The company must train the personnel involved in the handling and storage of hazardous waste in all matters relating to procedures and standards that must be met in relation to this issue.	√	N/A
MD0517	Does the staff who handles hazardous and special waste use PPE?	O	The company must ensure the use of PPE when handling hazardous waste (gloves, mask, goggles, boots)	√	N/A
CERTIFICATION SCHEME OF FLORECUCADOR AND LEGAL REQUIREMENTS.					
Local and national regulations					
NNL601	Is the farm up to date in the fulfillment of its obligations /procedures and/or requirements with the Municipality?	O	"The company must have: * Property tax, * Municipal patent"	√	√
NNL602	Does it have the Environmental License or Registration for responsible Application (AAAr) issued by the Environmental Authority, or in the process over the past two years?	M	The company must have a valid document or verify that it is in the process over the past two years. If this requirement is met in the first audit, it is not necessary to audit this requirement since it is a one-time procedure; it must comply with the following compliance requirement for the Environmental Audit.	√	√
NNL603	Does the company have the Hazardous Waste Generation Registry?	O	The company must have a valid Hazardous Waste Generation Registry or in process over the past two years.	√	√
NNL604	Does the company have the Health Operating Permit (valid for the current year)?	O	The company will have a valid health operating permit granted by the competent agencies or institutions for the dining room and day care. In the case of the dining area, this will be reviewed only if the service is outsourced. The medical clinic permit will be issued by the Ministry of Public Health.	√	√



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2016 Check List

COD	REQUIREMENT	C	INSPECTION CRITERIA	MICROGROWERS	MARKETING COMPANIES
NNL605	Does the company have Fire Department Operating Permit?	O	The company must have a valid permit for the current year. The start date of the procedure will be verified.	√	√
NNL606	Does the company have the Agrocalidad Registration Certificate (valid)?	O	The company must have a valid permit for the current year.	√	N/A
NNL607	Does the company have the Agrocalidad Technical Protocols Certificate?	O	Protocols that apply to the company.	√	N/A
NNL608	Do products restricted by the CONSEP have the corresponding use permit?	O	The company must have the corresponding permit to use Sulfuric Acid, Potassium Hydroxide or other restricted products by the CONSEP.	√	N/A
FLORECUCADOR Certification Scheme					
NNL 609	Does the company use the logo and the certification brand according to the provisions in the rules of procedure?	O	The logo and certification brand may be used in: Advertising materials (web page, letters, etc.) and/or packaging material, etc.	√	√
NNL 610	Does the company have the Certification Brand Use Agreement with the administrator of the scheme?	O	The company must have a valid agreement to use the brand and logo.	√	√
NNL 611	Has the company shared with its workers the concept of the FlorEcuador Certification?	O	The company make sure that its workers are aware of the certification. This requirement shall be implemented by means of talks and the respective training records, posters, brochures, etc.	√	√
NNL 612	Does the company perform an internal audit per farm at least once a year?	O	The company must run an internal audit by the internal auditor at least annually. We will verify the Digital or Physical Checklist with its respective action plan.	√	√
NNL 613	Has the Internal Auditor been trained?	O	The company must train the Internal Auditor in topics related to certification on Good Agricultural Practices, Socio-Environmental Certifications, Internal Audit, Management Systems, Processes, to name a few.	√	√

ANNEXS

Annex 1. Chart of Analysis Parameters for Discharged Wastewater

Annex 2. Laboratories accredited by the SAE [Http://www.acreditacion.gob.ec/2452-2/](http://www.acreditacion.gob.ec/2452-2/):

Annex 3. List of registered pesticides: [Http://www.agrocalidad.gob.ec/wp-](http://www.agrocalidad.gob.ec/wp-content/uploads/2015/08/ProductosRegistradosAGROCALIDADagost2015.pdf)

[content/uploads/2015/08/ProductosRegistradosAGROCALIDADagost2015.pdf](http://www.agrocalidad.gob.ec/wp-content/uploads/2015/08/ProductosRegistradosAGROCALIDADagost2015.pdf) Annex 4. Banned pesticides in Ecuador

Annex 5. Toxicological Classification of Pesticides

Annex 6. Waste handlers authorized by the MAE: [http://www.ambiente.gob.ec/wp-](http://www.ambiente.gob.ec/wp-content/uploads/downloads/2014/11/BD_GESTORES_-23-07-141.pdf)
[content/uploads/downloads/2014/11/BD_GESTORES_-23-07-141.pdf](http://www.ambiente.gob.ec/wp-content/uploads/downloads/2014/11/BD_GESTORES_-23-07-141.pdf)